

Site Superintendent

Location: Pittsburgh, PA

Company: Module

About Us

Based in Pittsburgh, Pennsylvania, we are a vertically integrated modular housing company with a modular factory, a design and engineering arm, and a construction arm. We specialize in designing and building right-sized, high-performance homes tailored to the needs of modern developments. We offer services in all construction phases, from preliminary estimating to overseeing on-site subcontractors and building homes off-site in our factory in Carnegie, PA.

Our mission is to create a 21st-century residential development ecosystem that delivers better-designed, quality-built, energy-efficient, attainable housing, all through the power of offsite construction.

Our vision is to build a world where everyone lives in a well-designed space they are proud to call home.

Position Overview:

Module is looking for a Site Superintendent to oversee day-to-day activities on our construction sites. You will be responsible for evaluating subcontractors' work and ensuring that work is being completed on time and to Module's quality standards. You will be expected to create project reports that inform the team of progress or any project delays. This person must be comfortable providing direction and feedback to subcontractors in the field. To succeed, knowing how to implement quality, health, and safety standards on-site is important.

Responsibilities:

- **Manage Vendors & Order Materials**
 - Work with VP of Development and Director of Architecture to procure estimates/bids from subcontractors for on-site construction activities.
 - Order & sign off on material deliveries to the site, ensuring materials are correct and in good condition.
 - Manage stored materials on construction sites, ensuring site safety and cleanliness.
- **Oversee Day to Day field activities**
 - Supervise subcontractors to make sure milestones are achieved.
 - Ensure the job site remains safe, clean, and orderly.
 - Conduct orientations and safety meetings.
 - Provide the VP of Development and COO with project updates regularly.
 - Make project updates to the team in a repeatable, accessible manner.
 - Ensure adherence to project processes (RFI's, CO's).
- **Implement Quality Control, Documentation, & Inspection Activities**

- Ensure that homes are being built to Module's standards.
- Review and approve work quality of subcontractors using the following:
 - Checklists
 - T&M Slips and Change Order Requests
 - Image/Video documentation
 - Report site progress and updates
- Schedule inspections, meet inspectors, and obtain construction permits from local authorities.

Expectations:

- Be organized and positive.
- Be on the construction site on time and come prepared.
- Attend project meetings.
- Travel between multiple job sites and manage workloads of individual projects.
- Based in Pittsburgh, ideally within 30 minutes of the job sites.
- 75-80% in the field; 20-25% at a desk in the office/factory.
- Clean job sites; Punchlist and Closeout managed in an organized manner.

Qualifications & Requirements:

- 2+ years experience as a site superintendent or project manager.
- Numerous subcontractor contacts are well-qualified in new home construction trades.
- Proficient verbal and written communication skills.
- Ability to read construction drawings from architects, civil engineers, and other sub-consultants.
- Ability to produce a schedule and hold subcontractors accountable.
- Ability to use Google Workspace Tools (email, docs, sheets).
- Must be comfortable working in a startup environment.
- You're resourceful. And as a last resort, you have the ability to resolve issues with your hands and the tools provided.

What We Offer

Competitive Salary: We offer a salary package with quarterly and yearly performance-based bonuses. The base salary for this position is \$70,000 - 80,000, depending on experience.

Comprehensive Benefits: Inclusive of health, dental, and vision insurance, a \$500 annual professional development stipend, a generous PTO program, and more.

Social Impact: Module primarily builds homes for affordable housing providers. We also have a workforce training partnership with the Trade Institute of Pittsburgh. Our inclusive approach to scaling our manufacturing earned us a [\\$3M grant from the Wells Fargo Foundation](#).

How to Apply

Send your resume to info@modulehousing.com.

Module is proud to be an Equal Opportunity Employer. Module does not discriminate against any applicant for employment or becoming an employee based on race, color, religious creed, gender, age, marital status, sexual orientation, gender identity, national origin, disability, veteran status, or any other classification protected by applicable discrimination laws. Women and minorities are encouraged to apply.